



POPE FRANCIS CATHOLIC ELEMENTARY SCHOOL

15 Secord Avenue, Kleinburg ON L4H 3Z3 • Tel. 905-893-8782 • Web. <http://pfs.ycdsb.ca/>

PACE INFORMATION LETTER FOR PARENTS/GUARDIANS of REMOTE LEARNERS

Dear Parents/Guardians:

Grade 4 Remote Learners are scheduled to write the PACE (CCAT-7) test on Wednesday, December 9, 2020. We ask that students arrive at school at 9:30 a.m. Students are asked to enter the school using the front doors. The test should take approximately 1hr 40mins. Students will write the test in the gymnasium. We ask that you pick up your child at 11:30 a.m. at the front of the school.

Before you arrive at the school:

- Parent/Guardian to use the [self-assessment](#) from the Ministry of Education before sending your child to school.
- Any student experiencing COVID-19 symptoms **must** remain home (use of mask not acceptable alternative).
- Parents/Guardians are encouraged to review the recommended [Respiratory Etiquette](#) and [Hand Hygiene Routines](#) with their child.
- Encourage your child to use the washroom before leaving home, facilities will be available if absolutely necessary.
- Ensure your child is wearing a mask and are asked to wash hands using soap and water or use hand sanitizer before leaving home.
- Water fountains are not available, you may wish to provide your child with a bottle of water. NO OTHER ITEMS ARE REQUIRED.

Entry Procedures and Enhanced Safety Measures:

- Please drop off your child at **Pope Francis CES, front doors at 9:30 a.m.** As per public health recommendations, visitors are not permitted. Parents/Guardians are asked not to enter the school without a pre-arranged appointment.
- Students must maintain a physical distance at all times, as they enter, move through and exit the building
- Students will be asked to sanitize hands upon entry
- Upon entry and while at school students will be expected to wear a mask at all times
- Respiratory etiquette and hand hygiene will be emphasized at all times (e.g. cover coughs and sneezes, avoid touching the face).

Exit Procedures:

- Please pick up your child at **Pope Francis CES, front doors at 11:30 a.m.**
- Students must maintain a physical distance at all times, as they exit the building
- Students will be asked to sanitize hands upon exit

Sincerely,

A. Scott, K. McGhee, K. Fernandes, A. de Sousa and P. Susin
Grade 4 Teachers Principal Vice-Principal